



DEFENSE LOGISTICS AGENCY
THE DEFENSE CONTRACT MANAGEMENT COMMAND
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IN REPLY
REFER TO

AQOG

APR 7 1997

**MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT
DISTRICTS**

**SUBJECT: DCMC Memorandum 97-40, Federal Prison Industries, Inc. (UNICOR)
(INFORMATION)**

This is an INFORMATION memorandum. Target audience: All DCMC Employees.

Defense Contract Management Command (DCMC) and UNICOR personnel have been meeting during the last two months to address areas of concern associated with UNICOR contracts being administered by DCMC. Specific concerns included contract delinquency rates, lack of timely processing of DD 250s, and poor history of contract status reporting. These meetings were begun as a result of complaints from buying activities of lack of support from DCMC on the UNICOR contracts.

UNICOR is proposing to take action to correct problems in their processes but we need to ensure that DCMC personnel are also taking action to help improve the whole contract surveillance process. You are reminded that Federal Prison manufacturing facilities carry the same contractual surveillance and administration requirements as any other contractor. This includes onsite reviews to assess the status of quality and production, reporting delivery status to customers, maintenance of accurate databases to assure accurate delinquency data, and prompt response to requests from UNICOR to review and sign off on DD 250s.

Your assistance in this effort will help ensure DCMC maintains a reputation for professional contract administration support. Questions concerning this memorandum may be referred to Mr. Ron O'Daniell, Product & Manufacturing Assurance Team (AQOG), at (703) 767-3365.


JILL E. PETTIBONE
Executive Director
Contract Management Policy